

BROOKLAND PARISH COUNCIL

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DRAFT – to be accepted at the next meeting
MINUTES 96

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 17 October 2011 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman and Mr N Knight
PCSO Denis Connolly

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence has been received from Mr Hyman (prior commitment).

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 95 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Knight Seconded Mrs Coleman

4. PARISH COUNCIL WEBSITE

Nothing to report.

5. MATTERS FOR REPORT FROM PREVIOUS MEETING

There were no Matters Arising that were not covered on the agenda

6. PUBLIC INTERVAL

There were no members of the Public in attendance.

7. CHAIRMAN'S REPORT

The Chairman had nothing to report that was not covered on the agenda.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

CPRE How to respond to Planning Applications
 Rother District Council – Consultation on the Proposed Submission Core Strategy
 White Cliffs Countryside Project
 White Cliffs Partnership
 BTCV
 The Queen’s Diamond Jubilee
 Cinque Port Town of New Romney
 Cinque Port Town of New Romney re flooding
 KALC re AGM
 English Rural Housing – Annual Report 2011
 Victim Support

Email Correspondence

Councillors did not bring any emails to the attention of those present.

Finance**Bank Reconciliation****Balance per Cash Book**

Opening Balance 16876.68
 Add Receipts 10701.72
 27578.40
 Less Payments 4299.26
23279.14

Balance at Bank

Current Account 20291.08
 Less unrepresented cheques 545.03
 19746.05
 Reserve Account 3314.72
 War Bonds 218.37
23279.14

Received this month:-

SDC Precept £4950.00.

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary	157.56		157.56
M Coleman & Son	Grass Cutting	290.00		290.00
Clive Stanley	Webmaster Services	93.50		93.50
TOTAL		541.06		541.06

Resolution: Councillors unanimously agreed to pay the above accounts.

Earmarked Monies

	Balance 19 Sept 2011	+/- Oct	Balance 17 Oct 2011
Youth Area Expenses	1928.28		1928.28
Bus Shelter	1000.00		1000.00
B Team	NIL		NIL
B Team Rent	NIL		NIL
Youth Area Rent	300.00		300.00
Wall Memorial	600.00		600.00
Notice Board	2500.00		2500.00
Cemetery Maintenance Grass Cutting	3499.53	290.00	3209.53
Election Expenses	1448.97		1448.97
TOTAL	11276.78	290.00	10986.78

Budget 2011-2013

The Clerk circulated the working figures for the year to date. Councillors were asked to give thought to the budget for 2012-2013 which will be discussed at the next meeting.

Insurance

Nothing to report.

Risk Assessment/Risk Inspection

Nothing to report.

Purchase of new Notice Board

Resolution: Councillors unanimously agreed to place an order for a notice board to be installed at the Village Hall, once written confirmation of the price has been received, as the price we have at the moment was the price in June 2011. The total cost of the board and aluminium posts is expected to be £1401.09 inc VAT. In the event that it is higher than this figure, the Clerk will refer the decision back to the next meeting.

Proposed Mr Hill Seconded Mr Knight**Casual Vacancy**

Councillors will continue to remind parishioners that we have a casual vacancy and see if they can encourage anyone to apply for the position.

9. CEMETERY

The Clerk was asked to contact 3 local builders and invite tenders to lower one of the piers of the wall to allow for better visibility for traffic.

Mr Hill will speak to Mr Coleman and ask him to give a price for felling 2 Ash Trees, as one of them is diseased and councillors are concerned that it might constitute a health and safety hazard to members of the public whilst they are in the cemetery. One maple also needs cutting back as it is growing out across the bridge and road. As the price should fall below £2000 we only need to obtain one tender.

Review of Cemetery Fees

Deferred until November.

Request for a Memorial

A resident has asked for permission to place his parent's ashes on his uncle's grave. Mr Hill asked him to obtain written permission from his cousin.

10. YOUTH AREA

We are still waiting to hear from Monster Play regarding the repairs to the Youth Shelter.

11. PLANNING

No applications received this month.

12. COMMUNITY SAFETY

PCSO Conolly updated councillors on his work with young people in the village. There have been a few problems, but a multi-agency approach has been taken and everything seems to have quietened down.

13. DISTRICT COUNCILLORS REPORT

No one from SDC was in attendance.

14. COUNTY COUNCILLORS REPORT

No one from KCC was in attendance.

**15. VILLAGE RESPONSIBILITIES
Matters Arising from the Round Robin**

There were no matters arising.

Village Hall

Mr Hill contacted the Treasurer of the Village Hall and is satisfied that all is in order.

A mechanical floor cleaner would be of great advantage in the hall. Mr Hill will suggest that the committee applies for a grant towards the cost.

We have been approached by the British Heart Foundation who would like to site a donation bin in the village. Mr Hill will discuss this with the Village Hall Committee.

Items to be reported to the County Lengthsmen

Three large potholes between Brattle House and Parish Farm. 33087

The footpath bridge behind Salthouse Close through to Parish Farm is tilting. Phoned

The drain is collapsing opposite Brookland House in the High Street. 33088

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

Mrs Coleman reported that she going to attend Damian Collins surgery to ask for his help in getting the problems with ditch that runs along the back of the High Street dealt with.

There being no other business the meeting closed at 9.00 pm.

Signed Dated
Chairman