

BROOKLAND PARISH COUNCIL

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MINUTES 121

[DRAFT – to be accepted at the next Meeting]

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 28 April 2014 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs M Andrews, Mrs K Coleman, Mrs H Lewis and Mr R Hyman

PARISH CLERK: Mrs J Batt

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 5 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from County Councillor Mr D Baker.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 120 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman Seconded Mrs Coleman

4. PARISH COUNCIL WEBSITE

Nothing to report.

5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

There were no matters for report that were not covered on the agenda.

6. PUBLIC INTERVAL

The meeting was opened to Members of the Public present from 7.16 – 7.38 for questions and comment.

7. CHAIRMAN'S REPORT

The matter of the derelict house at number 17 Salthouse Close has been raised with Councillor Clifton-Holt. He has said that in an attempt to get it tidied up and back into use, it may be possible to enforce a Compulsory Purchase Order.

The terrible state of the Salthouse Car Park has also been raised again and Councillor Alan Clifton-Holt has been provided with A4 photographs to demonstrate the dangerous conditions. As we are at the beginning of the financial year we hope that funding will be available.

The condition of Salters Lane has been reported and should be attended to in the near future.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Wicksteed Playscapes

Clerk and Councils Direct

The Local Government Boundary Commission – Brookland now falls within Walland and Denge Marsh and will have 2 District Councillors from 2015

Came & Co Spring Newsletter

Email Correspondence – all emails forwarded to councillors with email

Councillors did not bring any emails to the attention of the meeting.

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	20304.67	Current Account	24121.42
Plus Receipts	<u>14278.16</u>	Plus u/c receipt	<u>0.00</u>
	34582.83		24121.42
Less Payments	<u>7465.82</u>	Less u/c cheques	<u>323.28</u>
	27117.01		23798.14
		Plus Reserve a/c	<u>3318.87</u>
			27117.01

The Clerk reported that she had spoken to the Crown Estates and Mr Wooldridge had asked her not to send the cheque for the rent as he wanted to attend a Parish Council meeting. The cheque was therefore retained and not included in the accounts for 2013/2014.

As we have not heard any more from Mr Wooldridge, it was agreed to send the cheque along with a second one for the rent for this year.

Accounts to be paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	698	Salary Expenses	166.61 38.18	1.66	206.45
M Coleman	699	Grass Cutting – Cemetery – Hall Field	75.00 40.00		115.00
Clive Stanley	700	Webmaster Services	102.00		102.00
KALC	701	Subscription	143.82	28.76	172.58
Mr K Funnell	702	Internal Audit Fee	70.00		70.00
Crown Estates	703	Rent for Youth Area	100.00		100.00

Proposed Mr Hill**Seconded Mrs Coleman****Earmarked Funds**

	Balance 17 Mar 14	APRIL +/-	Balance 28 April 14
Youth Area Expenses Budget 14/15	1793.33	+90.00	1883.33
Youth Area Rent	Nil	+100.00 -100.00	NIL
War Memorial	2000.00		2000.00
Notice Board	535.43		535.43
Cemetery Maintenance Budget 14/15 – Spraying Weeds Budget 14/15 – Grass Cutting Grass Cutting	3513.03	+ 200.00 +1200.00 -75.00	4838.03
Village Hall Grass – Budget 14/15 Grass Cutting		+ 600.00 -40.00	560.00
Tree Maintenance – Budget 14/15		1000.00	1000.00
Election Expenses	2448.97	500.00	2948.97
TOTAL	10290.76	3475.00	13765.76

Councillors unanimously agreed that they were satisfied with the amounts earmarked for individual projects.

Insurance

Nothing to report.

Village Risk Assessment/Risk Inspection

Nothing to report.

Licence for Village Hall Field

The Solicitor was unable to work for the Parish Council as he works for the Paine Family. Mr Paine has instructed him to draw up a new licence and the Clerk sent him all the correspondence between the council and Mrs Paine.

Bank Mandate

Mrs Andrews and Mrs Lewis will take the mandate into the bank during the next month.

Painting Telephone Box

The Clerk will contact the necessary agencies and ask for the telephone box to be painted.

9. CEMETERY**Cemetery Administration**

The Clerk will discuss the issue of the Memorial Garden with the Internal Auditor.

Memorial Gates

Please see next item.

Tenders for work to War Memorial and Tenders for Repairs to Cemetery Bridge

One estimate for each project was requested and received.

Resolution: Councillors unanimously agreed to accept the following estimates from B E Ames:-

Renovation of Brookland War Memorial

To provide labour, plant and material to rake out and repoint curved wall
For estimating purposes we have allowed 12.6m² externally and 3.6m² internally.
Make good render and repair copings either side of entrance gates.

For the sum of £1300 plus VAT

Entrance Tiles

To provide labour, plant and material to take up existing tiles and lay new tiles on sand and cement.

Cart away all arisings leaving site clean and tidy on completion.

PC Sum allowed for new tiles £360.

For the sum of £1022.00 plus VAT

Renovation of Cemetery Bridge

To provide labour, plant and material to rebed/repoint brickwork and coping to bridge
Between cemetery and churchyard.

No allowance has been made for removal of metal balustrading.

For the sum of £712.00 plus VAT

Proposed Mr Hyman

Seconded Mrs Andrews

10. YOUTH AREA

We hope that Mr Wooldridge will attend a future Parish Council.

11. PLANNING

No applications received.

12. COMMUNITY SAFETY**Security Advice**

With the arrival of Spring and the better weather (hopefully), I thought now would be a good time to remind you all about garden security.

Maintain hedges and fences to prevent unwanted visitors from entering your garden.

If you have a garden gate, ensure it is closed and locked from the inside.

Store bins and ladders carefully, so they can't be used as climbing aids.

Store tools and equipment somewhere secure after use, so they don't get stolen or used to break into your home.

Secure sheds and garages with suitable locks and consider fitting alarms and security lights.

Disable lawn mowers and large machinery and secure to a solid object or chain together, when not in use.

If possible, security mark high value items and remember to record descriptions and serial numbers to aid identification if found.

Speeding

I have recently deployed speed watch equipment on Queens Rd, Littlestone and St Marys Rd, New Romney. Both of these deployments were between 07:00 and 08:15 in the morning and in 30 mph limits. Local residents seemed happy to see me and only one driver was advised about their vehicle speed, while I was at the two locations.

Nuisance Motorcycles

We are still receiving reports of motorcycles in the woods at Dunes Rd-Church Lane.

Patrols are carried out on a regular basis, by all of the team at Lydd Police Station with riders being educated accordingly. Many have permission to ride on the land, but it is how they get there which is causing a problem at the moment. We are also working with Natural England as they are able to deal with persons riding on the SSSI land which surrounds our area.

Police Contact Point

The day on which the PCP visits New Romney has now changed, with the vehicle being deployed on a Tuesday evening, fortnightly from 22/4/14. The PCP will still be in the car park of Sainsburys store on Dymchurch Rd, but it will now be there between 5:00pm and 6:00pm. Please feel free to pop along and see the Officer on duty.

Surgery

Just a quick reminder to let you know I will be at the New Romney One Stop Shop on 22/4/14 between 10:00am and 11:00am. If this is not possible, I will be in a marked Police Vehicle, in the car park, behind the Office.

Thank you,

PCSO 56570 Lee Stokes

Shepway West Neighbourhood Policing Team

Kent Police

13. VILLAGE RESPONSIBILITIES**Matters Arising from the Round Robin**

There were no matters arising not previously covered on the agenda.

Dog Fouling within the Parish

Following a request from the Parish Council, the Dog Warden has put signs up around the parish.

Events to commemorate the outbreak of World War One

A walk between the parishes of Snargate, Brenzett and Brookland has been arranged by Rev Body. Doves will be released from the Memorial Garden in Brookland Cemetery and a service held in the church.

Items to be reported to Kent Highway Services/PROW/IDB

Councillors did not put any items forward for report.

14. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.25 pm.

Signed Dated
Chairman