

BROOKLAND PARISH COUNCIL

A G E N D A

**FOR THE ANNUAL PARISH COUNCIL MEETING TO BE HELD ON WEDNESDAY 5th MAY 2021 ONLINE BY
ZOOM FOLLOWING THE ANNUAL PARISH MEETING @7pm**

<https://us04web.zoom.us/j/77478002371?pwd=aDlrNHMrRWM4d3FPTFFBakEwQlkrdz09>

Meeting ID: 774 7800 2371

Passcode: dP0BY3

1. ELECTION OF CHAIRMAN

2. APOLOGIES FOR ABSENCE

3. APPROVAL OF APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

A member who declares a Declaration of Pecuniary Interest in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, unless a relevant Dispensation has been granted. A member who declares an Other Significant Interest will be able to speak on the item but will be required to leave the meeting for the vote.

5. ELECTION OF VICE CHAIRMAN

6. ELECTION OF OFFICERS TO COMMITTEES AND OUTSIDE BODIES FOR THE CONTINUING TERM OF THE COUNCIL

7. DELEGATION OF RESPONSIBILITIES FOR THE CONTINUING TERM OF THE COUNCIL

8. PUBLIC INTERVAL

9. REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS

10. REVIEW OF LAND AND ASSETS BELONGING TO THE COUNCIL

11. CONFIRMATION OF INSURANCE ARRANGEMENTS IN RESPECT OF ALL INSURABLE RISKS

12. REVIEW OF THE COUNCIL'S POLICIES & PROCEDURES

13. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

14. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES

15. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS

16. FINANCE

Completion of Certificate of Exemption

Review of System of Internal Control

Approval of the Annual Governance Statement

Approval of the Accounting Statements

Review of Direct Debits

17. DISTRICT COUNCILLORS REPORT

18. PLANNING

Adrian Lawson

Parish Clerk

26 April 2021