

BROOKLAND PARISH COUNCIL

A G E N D A

**FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON MONDAY
16th NOVEMBER 2020 VIA ZOOM AT 7.00 PM**

1. APOLOGIES FOR ABSENCE

Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

2. DECLARATIONS OF INTEREST

- a. To declare any personal interest in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant item.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Held on 20 July 2020 to be agreed and signed as a true record. The September meeting was cancelled.

4. CO-OPTION OF COUNCILLOR

A notice was published under section 87(2) Local Government Act 1972 on the 4th May to inform the electorate that a vacancy existed on the Parish Council. There being no notification by ten electors from the Parish for an election to take place gives the Parish Council powers to Co-Opt a suitable person to sit on the Council. Members will discuss and vote on this matter.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

6. PLANNING

Any applications received by the date of this agenda will be discussed

7. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

8. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES

9. FINANCE

Members will review the Internal Auditors Report, the effectiveness of the Internal Auditor and whether to re appoint the Internal Auditor for a further term.

Accounts to be paid and paid since the last meeting

Preparation and adoption of Budget for 2021/22 -Member to agree budget submission for next year and set precept request.

10. VILLAGE HALL

Update on financial support from the Village Hall

11. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

12. MUGA

Update on work to be completed on the MUGA refurbishment.

13. BURIAL GROUND

Update on costs for potential burial ground mapping software

14. REVIEW OF RESPONSIBILITIES & POLICIES

Members to review the PC responsibilities document and annual review of PC policies

15. 2021 MEETING DATES

Members to agree meeting dates for 2021. Proposed dates are

18th January

15th March

17th May

19th July

20th September

22nd November

16. ANY FUTURE AGENDA ITEMS

Adrian Lawson

Parish Clerk

11 November 2020