

BROOKLAND PARISH COUNCIL
MINUTES
FOR THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY
15th MARCH 2021 VIA ZOOM AT 7.00 PM

Present: Cllr Saxby, Cllr Roberts, Cllr Pollard, Cllr Gillies, Cllr Wallington,
A Lawson, 2 members of the public

21-3-1. APOLOGIES FOR ABSENCE

None all members present.

21-3-2. DECLARATIONS OF INTEREST

Cllr Saxby declared previously being employed by Mr Hicks (Planning application).

21-3-3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 18th January 2021 were unanimously agreed as a true record and will be signed off at the next physical meeting.

21-3.4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

Mr & Mrs Hicks outlined some details of their plans for the holiday accommodation being proposed at Willow Pond Cottage.

21-3-5. PLANNING

Members discussed the following planning applications:

Ref: 21/0209/FH Proposal: Listed building consent for the erection of side extension and conversion of existing wool house to create a small annex/holiday let. Barling House, Clubbs Lane, Brookland, Romney Marsh, TN29 9QX. The Council support this application

Ref: 21/0198/FH: Erection of side extension and conversion of existing wool house to create a small annex/holiday let. Barling House, Clubbs Lane, Brookland, Romney Marsh, TN29 9QX. The Council support this application

Ref: 21/0185/FH Proposal: Proposed Erection of 8 No. Luxury Safari Tents for Holiday Accommodation. Willow Pond Cottage, Saddlers Wall Lane, Brookland, Romney Marsh, TN29 9TE. The Council support this application

Ref: 21/0325/FH/PA Proposal: Determination as to whether the prior approval of the Local Planning Authority is required under Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use of the building from agricultural to residential with internal and external building operations. West Unit Pepperland Nursery, Straight Lane, Brookland, Kent. The Council noted this application

Ref: 20/1267/FH Land adj Framlea, Rye Road, Brookland. The Council have previously commented on this application.

21-3-6. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

The MUGA shelter has now been reinstalled after refurbishment. The Council agreed for the Clerk to obtain quotes to remove the rubbish and leaves from around the MUGA area.

21-3-7. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES

Nothing to report.

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21-3-8. FINANCE

The Clerk confirmed the old Natwest bank accounts are now closed. Members reviewed the expenditure since the last meeting and the bank reconciliation. No questions or issues raised. The Clerk confirmed the internal audit is booked for 29th April.

21-3-9. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

The members discussed the invitation to join Rural Kent and correspondence from KALC on funding available to support website migration costs. No further action required.

Members discussed a concern raised about an entrance to a pathway being blocked by a new fence and asked the clerk to follow-up with F&HDC and KCC on the application submitted in 2019 for a right of way being formally registered.

21-3-10. ANNUAL PARISH/ PARISH COUNCIL MEETINGS 2021

Members discussed the current rules for online meetings (due to expire on 6th May) and unanimously agreed to keep the existing date for the Annual Parish Meeting and Annual Parish Council Meeting of 17th May.

21-3-11. DELEGATED AUTHORITY

Members discussed the NALC recommendation to put in place a delegated authority to the Clerk under s.101 of the Local Government Act 1972. Proposed Cllr Saxby, Seconded Cllr Roberts. The members unanimously agreed that:

The Clerk be authorised to spend up to £500 with consultation from 2 Councillors on any issue that cannot wait for the next Parish Council meeting.

All Councillors will be kept informed by email of any work being proposed or undertaken.

The Clerk will report back in full to Council at the next meeting and retain a good documentary evidence of any decisions made using this authority.

21-3-12. CEMETERY MAPPING SOFTWARE

The Clerk outlined a potential cemetery mapping and record keeping solution from OpusXenta that may meet the needs of the burial ground.

21-3-13. REVIEW OF POLICIES & PROCEDURES

Members reviewed an updated version of the Equal Rights Policy and unanimously agreed to adopt the updated document.

21-3-14. ANY FUTURE AGENDA ITEMS

None. Meeting ended 20.03