

# BROOKLAND PARISH COUNCIL

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## MINUTES 94

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 18 July 2011 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs K Coleman, Mr Hyman and Mr N Knight  
Mr C Stanley (Webmaster) for part of the meeting

**PARISH CLERK:** Mrs J Batt

**DISTRICT COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

Minutes 93 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Knight      Seconded Mr Hyman

**4. PARISH COUNCIL WEBSITE**

It was agreed to publish Art in Romney Marsh 2011 on the website.

It was agreed to include the Website in the British Library Web Archive Project.

**5. MATTERS FOR REPORT FROM PREVIOUS MEETING**

There were no Matters Arising that were not covered on the agenda

**6. PUBLIC INTERVAL**

There were no members of the Public in attendance.

**7. CHAIRMAN'S REPORT**

Mr Hill had not prepared a report for the meeting. He will prepare one to be published on The Website.

**8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

SutcliffePlay

Achievements

KALC Councillors Conference

Mfw

Digital TV

SDC Polling District and Polling Station Review – 1 July 2011

**Email Correspondence**

Mr Hyman presented various emails for consideration. Decisions are covered under the relevant agenda item.

**Finance****Bank Reconciliation****Balance per Cash Book**

Opening Balance	16876.68
Add Receipts	<u>5741.30</u>
	22617.98
Less Payments	<u>3012.23</u>
	<b>19605.75</b>

**Balance at Bank**

Current Account	16984.64
Less unrepresented cheques	<u>911.56</u>
	16073.08
Reserve Account	3314.30
War Bonds	<u>218.37</u>
	<b>19605.75</b>

**Accounts to be paid**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	Salary and Expenses	157.76		<b>157.76</b>
M Coleman & Son	Grass Cutting	372.00		<b>372.00</b>
Clive Stanley	Webmaster Services	188.08	5.72	<b>193.80</b>
<b>TOTAL</b>		<b>717.84</b>	<b>5.72</b>	<b>723.56</b>

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Earmarked Monies**

	Balance 20 June 2011	+/- July	Balance 18 July 2011
Youth Area Expenses	1928.28		1928.28
Bus Shelter	1000.00		1000.00
B Team	NIL		NIL
B Team Rent	NIL		NIL
Youth Area Rent	300.00		300.00
Wall Memorial	600.00		600.00
Notice Board	2500.00		2500.00
Cemetery Maintenance Grass Cutting	4289.53	-210.00	4079.53
Election Expenses	1500.00		1500.00
<b>TOTAL</b>	<b>12117.81</b>	<b>210.00</b>	<b>11907.81</b>

**Available Funds**

Current Account Balance	16073.08
Reserve Account Balance	<u>3314.30</u>
	19387.38
Less Earmarked monies	<u>11907.81</u>
Available Funds	<b>7479.57</b>

**Insurance**

Nothing to report.

**Risk Assessment/Risk Inspection**

Nothing to report

**Purchase of Printer for Editor of Marsh Harrier**

Nothing to report. To be removed from future agendas.

**Purchase of new Notice Board**

Defer until September.

**9. YOUTH AREA**

Omitted from the agenda in error.

Councillors have not as yet visited the site to decide whether the repairs listed by Digley Associates can be undertaken by a local contractor, or whether we need to contact Monster Play and ask them to come and carry out the repairs.

They will contact the Clerk when they have done so.

**10. CEMETERY****Grave Diggers Insurance**

The Clerk reported that she had spoken to an undertaker and they do not insure the Grave Diggers as they consider them to be self employed.

Grave Diggers will only be insured by us if we instruct them to do the work and pay them direct.

**Resolution:**

**Councillors unanimously agreed that in future we will instruct the Grave Digger, include the fee for grave digging in our charges and pay the Grave Digger direct.**

**Review of Cemetery Fees**

The fees will be reviewed by the Finance and Policy Working Group.

**11. PLANNING**

Please see attached list.

**12. COMMUNITY SAFETY**

PCSO Connolly was unable to attend the meeting. It was reported that he holds a regular surgery at Salthouse Close.

**13. DISTRICT COUNCILLORS REPORT**

No one from SDC was in attendance.

**14. COUNTY COUNCILLORS REPORT**

No one from KCC was in attendance.

**15. VILLAGE RESPONSIBILITIES****Matters Arising from the Round Robin**

There were no matters arising.

**Village Hall**

As it has transpired, following consultation with our solicitor, that the Parish Council has overall responsibility for the Village Hall, Mr Hill will endeavour to arrange a meeting between Parish Councillors and the Village Hall Management Committee during the recess, to enable Parish Councillors to have a greater understanding of the work of the Management Committee.

**Items to be reported to the County Lengthsmen**

The Clerk was asked to report the Badger hole along Brack Lane between  
The Willows and King Farm. 29766

**16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

Concern was expressed by local residents that drivers of cars using the track at the Philippino Village are starting to warm their engines up at 6.00 am on Sunday mornings. Mrs Coleman will suggest that they contact Environmental Health.

Councillors will investigate reports that caravans are being used at The Flots.

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There being no other business the meeting closed at 8.40 pm.

Signed ..... Dated .....  
Chairman

# BROOKLAND PARISH COUNCIL

## PLANNING APPLICATION RECORD

### 2011

#### DECISIONS TAKEN AT MEETING HELD ON 18 JULY 2011

Y11/0521/SH Mr H Russell, Rose Dean, Salters Lane, Brookland,  
Romney Marsh, Kent

Construction of a new roof to provide first floor living accommodation together with the erection of a side extension following the removal of the existing garage and the erection of a detached double garage and log store

**Parish Council: Support**

Y11/0614/SH Mr S Bennie, Manor House, Straight Lane, Brookland,  
Romney Marsh, Kent

Listed Building Consent for the demolition of a section of curtilage – listed boundary wall to create new access point

**Parish Council: AGAINST**

**Butchers Lane ( Short Lane on the plan) is only 10 feet wide at the proposed new entrance/exit. A conventional saloon car would be half way across this two way lane before the driver would have vision to the left or right. We consider that consent would encourage the applicant to surreptitiously reduce the trees and shrubs between this proposed exit and the High Street, in an attempt to remedy this problem and the garage opposite would limit room for evasive action**

Y11/0618/SH Mr S Bennie, Manor House, Straight Lane, Brookland,  
Romney Marsh, Kent

Felling of one Western Red Cedar the subject of Tree Preservation Order No 09 of 2011

**Parish Council: AGAINST**

**We wish to retain the visual amenity in this Conservation Area**

#### Decision Notices received from SDC:-

Y11/0469/SH Mr S Bennie, Manor House, Straight Lane, Brookland,  
Romney Marsh, Kent TN29 9QS

Works to various trees the subject of Tree Preservation Order No 9. of 2011

**District Council: Withdrawn**