

# **BROOKLAND PARISH COUNCIL**

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 20<sup>th</sup> November 2023 at 7.15pm at The Village Hall, Brookland.

Present: Cllr Gillies (Chair), Cllr Bicknell, Cllr Rhys Jones, A Lawson

## **Minutes**

### **1. APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr Kennedy, Cllr Wallington.

### **2. DECLARATIONS OF INTEREST**

None

### **3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Minutes of the meeting held on 2<sup>nd</sup> October 2023 were unanimously agreed and signed as a true record of that meeting. Proposed Cllr Gillies, Seconded Cllr Bicknell and unanimously agreed

### **4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation**

None

### **5. PLANNING**

There were no planning applications to be reviewed at the meeting.

### **6. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES**

Cllr Hills had forwarded a copy of his November KCC report which the clerk distributed to the Councillors.

### **7. VILLAGE PLAY AREA & YOUTH RECREATION**

F&HDC are unable to repair the playground structure in house and are seeking an external contractor to complete the work. The railings around this area have also been damaged in the storm and will require remedial work. Clerk to contact F&HDC.

### **8. FINANCE**

Members reviewed the invoices paid and to be paid since the last meeting and forecast expenses to the end of the financial year. No queries were raised.

Members discussed the draft budget for 2024/25 and confirmed budgeted expenditure of £13.2k for the financial year 24/25.

Councillors discussed the precept requirement for the new financial year and unanimously agreed to request a precept of £12,870 from F&HDC with any shortfall on expenditure for the financial year taken from general reserves. Proposed Cllr Gillies, Seconded Cllr Bicknell and unanimously agreed.

Councillors unanimously agreed to the adoption of the updated NALC Pay scales.

A request from Brookland School PTA for a donation to cover the rent of the village hall for their Christmas fair was unanimously approved. Proposed Cllr Bicknell, Seconded Cllr Gillies

### **9. CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

EV Charging points – c/f

Location of Salt Bin – c/f location of bin to be confirmed

Burial Ground remedial work – Cllr Rhys Jones to collate quotes to complete remedial work

Village Hall refurbishment and location of file storage – file storage to be consolidate to 1 filing cabinet. Clerk to review contents and dispose as appropriate.

Engine turn off zone – awaiting comment from KCC, Cllr Gillies to look at cost to commission a consultant on highway improvements for the High Street  
Accounting Software – c/f to next meeting  
Right of Way- completed forms to be returned to clerk for KCC officer to review

**10. ANY FUTURE AGENDA ITEMS**

Replacement High Street bench

**11. NEXT MEETING**

The next meeting will be 15<sup>th</sup> January 2024 at 7.15pm in the Village Hall.