

# **BROOKLAND PARISH COUNCIL**

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 21<sup>st</sup> March 2022 at 7.15pm at The Village Hall, Brookland.

## **DRAFT MINUTES**

Present: Cllr Wallington, Cllr Gillies, Cllr Roberts, F&HDC Cllr Hills,  
A Lawson (Clerk) and 3 members of the public

### **1. APOLOGIES FOR ABSENCE**

None.

### **2. DECLARATIONS OF INTEREST**

None.

### **3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

The minutes for the meeting held on 17<sup>th</sup> January 2022 were unanimously agreed and signed by the Chair as a true record of the meeting.

### **4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation**

None

### **5. PLANNING**

There were no new planning requests to be discussed.

### **6. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES**

- a. **PCSO** – The clerk read out a short report from the local PCSO team highlighting burglaries in the local area and the need for out buildings to be secured.

### **7. QUEEN'S PLATINUM JUBILEE**

Members discussed preliminary arrangements for the Platinum Jubilee celebrations and agreed to hold a community meeting on 19<sup>th</sup> April to organise arrangements for the day with all who would like to be involved.

- a. **Road Closure and Community Street Party** – The road closure has been approved by KCC for Thursday 2<sup>nd</sup> June 2022. Clerk to place details in Harrier Advert.
- b. **Beacon Lighting & Piper** – Cllr Wallington confirmed a piper is available to perform on the evening. Rev Body confirmed the beacon light can take place @9.45pm.
- c. **Queen's Green Canopy** – Trees and bushes have now arrived members discussed final arrangements for tree planting with the village hall and local residents.

### **8. FINANCE**

Members reviewed invoices paid and to be paid since the last meeting and forecast expenses to the end of the financial year. No issues raised

#### **NALC Clerks National Pay Award**

Members unanimously agreed to accepting the updated NALC pay scale and back dating the award to April 2021.

### **9. VILLAGE SIGN**

Members discussed progress on:

- a. The draft licence agreement with F&HDC, agreeing that comments made by the solicitor should be fed back to F&HDC for amendment to the draft licence agreement.
- b. Acknowledged the pre planning advice, which confirms advertisement consent will be required for the sign, clerk to progress.
- c. The design and commissioning of the village sign, members instructed the clerk to work with the company on a final design for approval.

**10. CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

Councillors agreed to a request from the WI for a tree to plant for the Queens Green Canopy.

**11. COVID 19 LOCAL RECOVERY FUND**

Members discussed the grant of £500 from the KCC Covid recovery fund and agreed to finalise a list of equipment to be purchased to support local pop-up community events.

**12. CO -OPTION OF COUNCIL MEMBER**

Members discussed potential interest in the role. The clerk will notify F&HDC of a new casual vacancy as a result of a recent resignation.

**13. THE MARSH HARRIER**

Members discussed the content of a 2-page advertisement to be placed in the April edition of the Harrier.

**14. ANY FUTURE AGENDA ITEMS**

- a.* Review draft Emergency Plan
- b.* Update on progress on burial software
- c.* High street sign replacement
- d.* Replacement waste bin

**15. NEXT MEETING**

The next meeting will be 16<sup>th</sup> May 2022 at 7.15pm in the Village Hall.

The meeting closed at 20.18.