

# **BROOKLAND PARISH COUNCIL**

## **A G E N D A**

**FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON  
MONDAY 19 OCTOBER 2015 AT THE VILLAGE HALL BROOKLAND, AT 7.15 PM**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
  - i) Updating of Declarations of Interest
- 3. ACCEPTANCE OF MINUTES**
- 4. PARISH COUNCIL WEBSITE**

Notice Board and Website Policy
- 5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**
- 6. PUBLIC INTERVAL**

The period of time designated for public participation in accordance with Standing Order 1(d) shall not exceed **30** minutes.

Subject to Standing Order 1(e), each member of the public is entitled to speak **once only** in respect of business itemised on the agenda and shall not speak for more than **2** minutes
- 7. CHAIRMAN'S REPORT**
- 8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Correspondence/Email Correspondence  
Adoption of Externally Audited Accounts  
Finance  
Insurance  
Village Risk Assessment/Risk Inspection  
Provision of Fire Proof Storage for Parish Council Documents
- 9. CEMETERY**

Cemetery Administration and Maintenance  
Scattering or Burial of Cremated Remains
- 10. YOUTH AREA**
- 11. PLANNING**

Any applications received by the date of this agenda will be attached – Please see the Planning Application Record if attached .

Other applications may be discussed if they are received after the date of publication and councillors do not consider them to be contentious. Please contact the Clerk for further information
- 12. VILLAGE RESPONSIBILITIES**

Items to be reported to Kent Highway Services/PROW/IDB
- 13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

*Parish Clerk*  
**13 October 2015**