

BROOKLAND PARISH COUNCIL

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MINUTES 168

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 15 October 2018 at 7.15 pm

PRESENT: Councillor, Mrs S Saxby (Chair), Councillor, Mrs K Coleman
Councillor, Mrs V Wallington and Councillor, Mr C Hill

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLORS:

COUNTY COUNCILLOR: Mr A Hills

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Councillor, Mrs M Roberts.

2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Councillor Roberts sent her apology as she was returning from holiday and did not expect to be back in time to attend the meeting.

Resolution: Councillors unanimously approved Councillor Roberts reason for non-attendance at the meeting.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

Councillor Wallington declared a Pecuniary Interest in Planning Application No Y18/1190/FH as she lives opposite the proposed development.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. ACCEPTANCE OF MINUTES

Trident Waste were not paid in September, despite a payment being shown in the Earmarked Fund and Cemetery Account. The cheque for August and September is included in the payment list for tonight's meeting.

Minutes 167 of the meeting held on 17 September 2018 were accepted and it was unanimously agreed that Councillor Saxby should sign them.

Proposed Councillor Wallington Seconded Councillor Hill

5. PUBLIC INTERVAL

There were no members of the public present.

6. PLANNING

Please see attached list.

Any other matters related to Planning within the Parish

No other matters were brought to the attention of the meeting.

7. PARISH COUNCIL WEBSITE

Nothing to report.

8. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MEETING

There were no Matters for Report.

9. CHAIRMAN'S REPORT

Councillor Saxby did not have anything to report.

10. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Royal Mail re Scam Mail

The Marsh Harrier – letter of thanks for donation towards expenses

HMRC re VAT

Broxap

KALC Notice of 71st Annual General Meeting

Email Correspondence – all emails received by The Clerk are forwarded to all councillors with email

Councillors did not bring any emails to the attention of the Council.

Requests for Financial Assistance

No requests received.

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	53751.88	Current Account	55194.52
Plus Receipts	11006.83	Plus u/c Receipts	00.00
	64758.71		55194.52
Less Payments	7743.71	Less u/c Payments	1504.45
	57015.00		53690.07
Less Earmarked Funds	32132.71	Plus Reserve Account	3324.93
AVAILABLE FUNDS	24882.29		57015.00
		Less Earmarked Funds	32132.71
		AVAILABLE FUNDS	24882.29

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Parish Clerk	931	Salary Expenses General Admin	261.19 8.10 30.92		300.21
M Coleman	932	Grass Cutting Hedge Cutting	150.00 100.00	50.00	300.00
Cancelled Cheque	933				
Trident Waste	934	Waste Collection	50.00	10.00	25.00
The Play Area Inspection Co	935	Annual Inspection	65.00	13.00	78.00
Royal British Legion	936	Wreath	50.00		50.00

Proposed Councillor Saxby Seconded Councillor Wallington**Earmarked Funds**

	Balance 17 Sept 2018	+/- Oct	Balance 15 Oct 2018
Youth Area Expenses	1533.93	-65.00	1468.93
Youth Area Rent	100.00		100.00
War Memorial	28.00		28.00
Notice Board	1835.43		1835.43
Cemetery Maintenance	22691.18		
Grass September		-150.00	
Hedge Cutting		-100.00	
Internment Fee		800.00	23241.18
Tree Maintenance	3350.00		3350.00
Election Expenses	2494.17		2494.17
TOTAL	32032.71	485.00	32517.71

Data Protection

Nothing to report.

Risk Assessment

Mrs Wallington reported that the only concern raised was the state of the roads and pavements around the village.

The Annual Report from The Play Inspection Co will be discussed at the next meeting.

Insurance

We are in a Long-Term Agreement until May 2020.

Brack Lane

Defer to next meeting.

Update on Marsh Forum

Nothing to report.

11. CEMETERY**Request for Memorials**

No requests received.

Refurbishment of Cemetery Gates

The gates will be in place in time for Armistice Day.

Burials below the Water Table

Defer to next meeting.

Cemetery Account

Opening Balance		22355.40
Plus:		
Budget 18/19	2060.00	
Sale of Grave Spaces		
Reservations		
Internments	800.00	
Memorials		
Transfer of Deed of Grant		2860.00
Less:		25215.40
Grass Cutting	975.00	
Spraying Weeds	80.00	
Hedge Cutting	200.00	
Clearing Rubbish	150.00	
Solicitor's Fees	436.00	
No Dog Signs	33.22	
Fixing Signs and Bench	100.00	1974.22
		23241.18

12. **YOUTH AREA**

Amendment to Agenda

Lease between The Crown Estates and The Parish Council

The Lease is with the Solicitor.

MUGA Refurbishment

Nothing to report.

13. **VILLAGE RESPONSIBILITIES**

Items to be reported to Kent Highways and Public Rights of Way

County Councillor Hills will report the hole and rotting boards on the bridge between the Church and the School on Public Footpath Hm31 - Boarmans Lane – High Street to the Public Rights of Way Officer. He will also ask them to arrange for the grass on the path to be cut.

14. **ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Budget

Grounds Maintenance

Tree Inspection

15. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There is great concern that, due to the cuts in the bus service, children from Brookland are having to get off the bus in Brenzett and walk home to Brookland along the A259.

County Councillor Hills is currently having discussions with the bus company and is including the Transport Officer from The Marsh Academy in the talks. Another meeting of the Big Conversation has been arranged for 30 October and it is hoped that arrangements will have been made to transport the children from Brenzett to Brookland by November.

There being no other business the meeting closed at 8.12 pm.

SignedDate

Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

OCTOBER 2018

Y18/0021/FH West Unit Pepperland Nursery Straight Lane Brookland Kent
Determination as to whether the prior approval of the Local Planning Authority is required under Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use of the building from agricultural to residential with no associated building operations.
Parish Council: Support

Y18/1190/FH Land Adjacent Framlea Rye Road Brookland Kent
Section 73 application to vary condition 3 of planning permission Y17/1409/SH (Hybrid application (part outline, part detailed) for up to 9 self/custom build dwellings (outline element) with associated supporting road infrastructure, access, open space and landscaping (detailed element)) to enable the first 5m of the access to be an impermeable surface.
Parish Council: OBJECT on the grounds that it should be a permeable surface as the area is prone to flooding. Councillors would like this application to be called into the Planning Committee.

Y18/1194/FH Notification to F & H District Council only. Comments not invited.

Y18/1202/FH Becketts Court, Beckett Road, Brookland
Listed Building Consent for internal repairs including the removal of contaminated plaster board and making good using lime render and plaster
Parish Council Support

The following application arrived after publication of the agenda but councillors agreed to discuss it was not considered to be contentious

Y18/0022/PA The Flots, Beckett Road, Brookland, Romney Marsh, Kent TN29 9TF
Determination as to whether the Prior Approval of the Local Planning Authority is required under Class PA of the Town and Country Planning (General Permitted Development) (England) Order 2055, for the Change of Use of a building from from Light Industrial (Class B8) and any land within its curtilage to 4 Dwelling houses (Class C3)
Parish Council: Support

Decision Notices received from Folkestone & Hythe District Council

Y18/1102/FH

Quince Cottage, High Street, Brookland. Romney Marsh, Kent
Erection of a two-storey side extension

Parish Council: Support

District Council: Approve with Conditions

Y18/1103/FH

Quince Cottage, High Street, Brookland. Romney Marsh, Kent
Listed Building Consent for the erection of a two-storey side extension

Parish Council: Support

District Council: Approve with Conditions