

BROOKLAND PARISH COUNCIL

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MINUTES 144

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 15 February 2016 at 7.15 pm

PRESENT: Councillor, Mrs S Saxby (Chair), Councillor, Mrs K Coleman,
Councillor J Burgoyne (arrived 7.45 pm) and Councillor Mr C Hill

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Councillor, Mrs Wallington

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 143 of the meeting held on 16 November 2015 were accepted and it was unanimously agreed that Councillor Saxby should sign them.

Proposed Councillor Hill Seconded Councillor Coleman

4. PARISH COUNCIL WEBSITE

Nothing to report.

5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

There were no matters arising that were not covered on the agenda.

6. PUBLIC INTERVAL

The meeting was opened to the Members of the Public present from 7.25 – 7.48 to for questions and comment.

7. CHAIRMAN'S REPORT

Nothing to report.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Electoral Review of Kent – Final Recommendations

Email Correspondence – all emails forwarded to councillors with email

Councillors did not bring any emails to the attention of the meeting

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	34203.13	Current Account	42224.00
Plus Receipts	<u>19860.20</u>	Plus u/c receipts	<u>0.00</u>
	54063.33		42224.00
Less Payments	<u>9720.18</u>	Less u/c cheques	<u>1202.78</u>
	44343.15		41021.22
Less Earmarked funds	<u>21892.06</u>	Plus Reserve a/c	<u>3321.93</u>
Available Funds	22451.09		44343.15
		Less Earmarked Funds	<u>21892.06</u>
		Available Funds	22451.09

Accounts to be paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt		Salary Expenses	178.38		
		Clerks Expenses	16.02		
	784	General Admin	20.36		214.76
Mrs J Batt	785	1/6 SLCC Subscription	27.83		27.83
Mr R Velvick	786	Grave Digging	325.00		325.00

Proposed Councillor Hill

Seconded Councillor Burgoyne

Earmarked Funds

	Balance 19 Oct 2015	+/- Feb	Balance 15 Feb 2016
Youth Area Expenses	1748.43		1748.43
Youth Area Rent	NIL		NIL
War Memorial	28.00		28.00
Notice Board	735.43		735.43
Cemetery Maintenance	10886.03		
Sale of Grave Spaces/Internment Fees		3500.00	14386.03
Village Hall Grass	NIL		NIL
Tree Maintenance	2500.00		2500.00
Election Expenses	2494.17		2494.17
TOTAL	18392.06	3500.00	21892.06

Insurance

The Parish Council has a Long Term Agreement with Aviva until 31 May 2017.

Village Risk Assessment/Risk Inspection

We are still waiting to hear from SDC regarding ownership of the seats and benches. Councillor Goddard is chasing this up on our behalf.

Resolution: Councillors unanimously agreed to order one A4 sign as details in the Annual Report from the Play Inspection Co at a cost of £60 + VAT.

Proposed Councillor Hill Seconded Councillor Coleman

Provision of Fire Proof Storage for Parish Council Documents

Nothing to report.

Review of all Parish Council Documents

Councillor Saxby took the document folder to check and will return to the Clerk at the next meeting.

Report following Meeting with Residents interested in a Skate Park

Following the meeting on Saturday and the information received from interested residents it was agreed that the Parish Council would support the resident in his investigations into the feasibility of installing in a skate ramp in Brookland. In the first instance he will obtain more details of availability and prices with a view to hiring a ramp for one day in the summer and he will also deliver a questionnaire to all houses in the parish to ascertain the level of interest, before any decision is taken on whether or not to proceed with the installation of a permanent ramp.

9. CEMETERY
Cemetery Administration and Maintenance

Cemetery Account

Opening Balance		8586.03
Plus:		
Budget 15/16	1360.00	
Sale of Grave Spaces	2100.00	
Reservations	1200.00	
Internments	3000.00	
		7660.00
Less:		16246.03
Grass Cutting	1200.00	
Spraying	80.00	
Legal Fees	550.00	
Land Registry	30.00	
		1860.00
		14386.03

Review of Fees

The Clerk was asked to obtain a price list from SDC and this will be discussed again at the next meeting.

Review of Rules

The Clerk will forward the Rules and Regulations to Councillors for discussion at the next meeting.

Registering of Memorial Garden

Councillor Hill took all the paperwork from Boys and Maughan and will progress this project.

Scattering or Burial of Cremated Remains

Deferred until the land is registered.

Work to Trees in Cemetery

Resolution: Councillors unanimously agreed, during the month, to accept the quote from Mr Coleman to undertake work to trees in the Cemetery. The quote was for £650.00

Proposed Councillor Saxby Seconded Councillor Burgoyne

10. YOUTH AREA

The Clerk reported that a member of Savills is investigating the reason we have not received the agreement for the Youth Area.

11. PLANNING

Please see attached.

Any other matters related to Planning issues within the Parish

No other matters were raised.

12. VILLAGE RESPONSIBILITIES**Items to be reported to Kent Highway Services/PROW/IDB**

The Clerk was not asked to report any items to KHS.

13. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

The Clerk was asked to write to Mrs Paine and ask permission to hold a bonfire on The field by the roundabout to celebrate the Queen's 90th birthday.

The next meeting is due to be held on 14 March 2016.

There being no other business the meeting closed at 8.51 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2016

FEBRUARY 2016

Y16/0001/PA Thrift Farm, Straight Lane, Brookland, Romney Marsh, Kent TN29 9QT
Determination as to whether the prior approval of the Local Planning Authority is required under Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use and conversion from agricultural to a single residential dwelling (Class C3).
Parish Council: No Comment

Decision Notices received from SDC

Y15/0084/SH Pepperland Nursery, Straight Lane, Brookland, Romney Marsh, Kent
Erection of a building for use as a Tourism Guest House (Class C1) with ancillary living accommodation, parking and landscaping, following demolition of existing glass houses
District Council: Refused

Y15/0089/SH Pepperland Nursery, Straight Lane, Brookland, Romney Marsh, Kent
Change of use and conversion of existing building from light industrial (Class B1) to a building consisting of 6 apart-hotels (Class C1) together with external alterations. I
District Council: Approved with Conditions

Y15/0093/SH Hucklebury House Boarmans Lane Brookland Romney Marsh Kent TN29 9QU
Erection of a single storey side extension, together with other external alterations
District Council: Approved with Conditions

Y15/1148/SH Land adjacent Framlea, Rye Road, Brookland, Kent
Erection of four detached dwelling houses with associated parking and landscaping
District Council: Refuse