

BROOKLAND PARISH COUNCIL

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MINUTES 175

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 29 July 2019 at 7.15 pm

PRESENT: Councillor, Mrs S Saxby (Chair), Councillor, Mrs V Wallington and Councillor, Mr C Hill

PARISH CLERK: Mrs J Batt

DISTRICT COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Councillor Roberts (work commitment) and District Councillor Goddard.

2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Resolution: Councillors unanimously approved Councillor Roberts' Reason for Absence.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. CO-OPTION OF PARISH COUNCILLOR

Mr Mike Gillies submitted an application to join the Parish Council. Due to a prior work commitment he was unable to attend the meeting, but confirmed he was eligible to stand for the Parish Council and Councillors agreed the following:

Resolution: It was unanimously agreed to co-opt Mr Mike Gillies onto Brookland Parish Council.

Proposed Councillor Saxby

Seconded Councillor Wallington

The Clerk will contact Mr Gillies and arrange for him to complete his Declaration of Acceptance of Office and DPI form as soon as possible.

5. ACCEPTANCE OF MINUTES

Minutes 174 of the meeting held on 15 July 2019 were accepted and it was unanimously agreed that Councillor Saxby should sign them.

Proposed Councillor Wallington Seconded Councillor Saxby

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. PLANNING

Please see attached list.

Any other matters related to Planning within the Parish

No other matters were brought to the attention of the Council.

8. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MEETING

There were no Matters for Report not covered on the agenda.

9. CHAIRMAN'S REPORT

Councillor Saxby had nothing to report which was not covered on the agenda.

10. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Correspondence

Safety Shop Catalogue

Email Correspondence – all emails received by The Clerk are forwarded to all councillors with email

Councillors did not bring any emails to the attention of the meeting.

Finance

Bank Reconciliation

Balance per Cash Book		Balance at Bank	
Opening Balance	55977.32	Current Account	55923.00
Plus Receipts	<u>7226.84</u>	Plus u/c Receipts	<u>00.00</u>
	63204.16		55923.00
Less Payments	<u>4330.01</u>	Less u/c Payments	<u>378.33</u>
	58874.15		55544.67
Less Earmarked Funds	<u>34341.44</u>	Plus Reserve Account	<u>3329.48</u>
AVAILABLE FUNDS	24532.71		58874.15
		Less Earmarked Funds	<u>34341.44</u>
		AVAILABLE FUNDS	24532.71

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
M Coleman	980	Hedge Cutting	100.00	20.00	120.00

Proposed Councillor Hill Seconded Councillor Roberts

Earmarked Funds

	Balance 15 July 2019	+/- July	Balance 29 July 2019
Youth Area Expenses	1568.93		1568.93
Youth Area Rent	100.00		100.00
War Memorial	28.00		28.00
Notice Board	2835.43		2835.43
Cemetery Maintenance Hedge Cutting June	23621.02	-100.00	23521.02
V Hall Grass	400.00		400.00
Tree Maintenance	3350.00		3350.00
Election Expenses	2438.06		2438.06
TOTAL	34341.44	-100.00	34241.44

Completion of Direct Debit Mandate for ICO

Resolution: Councillors unanimously agreed to complete a Direct Debit Mandate to cover our yearly subscription to the ICO.

Proposed Councillor Hill

Seconded Councillor Saxby

Tree Inspection

The Clerk will contact a Tree Surgeon suggested by Councillor Hill as well as Folkestone and Hythe District Council.

Mr Coleman will be asked to lower the height of the 2 White Poplars, the Field Maple and The Silver Birch by 1/3 at an appropriate time.

Cemetery Account

Opening Balance		24516.02
Plus		
Budget 19/20	1760.00	
Sale of Grave Spaces		
Reservations		
Internments		
Memorials		
Transfer of Deed of Grant		<u>1760.00</u>
		26276.02
Less:		
Grass Cutting	600.00	
Spraying Weeds	80.00	
Hedge Cutting	100.00	
Clearing Rubbish	125.00	
Hydrogeo	1850.00	<u>2755.00</u>
		23521.02

11. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Resolution to Adopt the Power of General Competence
 Parish Council Representative at Marsh Forum
 Parish Notice Board
 Fixed Asset Register

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.23 pm.

Signed Date
 Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2019

JULY 2019

19/00700/FH Boarmans Farm Boarmans Lane Brookland Romney Marsh Kent TN29 9TS
Installation of new windows on the north and south first floor elevations and
associated loft conversion to provide for two bedrooms and an en suite bathroom
Parish Council: Support