

BROOKLAND PARISH COUNCIL

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MINUTES 126

[DRAFT – to be accepted at the next Meeting]

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on 21 July 2014 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman, and Mr R Hyman
Mr C Stanley, Webmaster

PARISH CLERK: Mrs J Batt

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 10 Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs M Andrews (family commitment).

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 124 of the last ordinary meeting and were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mrs Coleman Seconded Mr Hyman

4. PARISH COUNCIL WEBSITE

Mr Stanley reported that he had updated Brookland's page on the KCC website.

5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

There were no Matters for Report that were not to be covered on the agenda.

6. PUBLIC INTERVAL

The meeting was opened to Members of the Public present from 7.27 – 7.58 pm for questions and comment.

7. CHAIRMAN'S REPORT

The Chairman had nothing to report that was not covered on the agenda.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

NatWest

Clerk and Councils Direct

KCC The Definitive Map and Statement of Public Rights of Way County of Kent –

Relevant Date: 31st May 2013

Email Correspondence – all emails forwarded to councillors with email

Kent Police re New Local Policing Model

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	27117.01	Current Account	26354.69
Plus Receipts	<u>2980.00</u>	Plus u/c receipt	<u>0.00</u>
	30097.01		26354.69
Less Payments	<u>2865.78</u>	Less u/c cheques	<u>2442.33</u>
	27231.23		24912.36
		Plus Reserve a/c	<u>3318.87</u>
			27231.23

Accounts to be paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	708	Salary Expenses	166.61 45.40		211.81
M Coleman	709	Grass Cutting – Cemetery Spraying Cemetery Weeds	150.00 80.00		230.00
Clive Stanley	710	Webmaster Service Domain Name Renewal (cheque to be signed 24.07.14)	84.00 6.98	1.40	92.38

Proposed Mr Hill**Seconded Mr Hyman****Earmarked Funds**

	Balance 16 June 14	+/- July	Balance 21 July 14
Youth Area Expenses	1883.33		1883.33
Youth Area Rent	NIL		NIL
War Memorial	2000.00		2000.00
Notice Board	535.43		535.43
Cemetery Maintenance			
Grass Cutting	4538.03	150.00	
Spraying Weeds		80.00	4308.03
Village Hall Grass			
Grass Cutting	440.00		440.00
Tree Maintenance	1000.00		1000.00
Election Expenses	2948.97		2948.97
TOTAL	13345.76	230.00	13115.76

Insurance

Councillors confirmed that the insurance cover is in order.

Brookland Parish Council does not self-insure any assets.

Village Risk Assessment/Risk Inspection

Mrs Coleman and Mr Hill will complete a Risk Assessment in time for the September meeting.

Bank Mandate

Nothing to report.

Provision of Fire Proof Storage for Parish Council Documents

Deferred until we have a full council.

9. CEMETERY

Cemetery Administration

Nothing to report.

Memorial Garden

Nothing new to report.

Memorial Gates

A decision as to whether to leave the Memorial Gates open will be taken at a future meeting.

Work to War Memorial and Repairs to Cemetery Bridge

The work is in hand. The builders are trying to source replacement tiles.

10. YOUTH AREA

The Clerk reported that the Crown Estates were in the process of drawing up the lease.

11. PLANNING

No applications received.

12. COMMUNITY SAFETY

Nothing to report.

13. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising not previously covered on the agenda.

Seating at Bus Stop

Shepway District Council has this in hand.

Events to commemorate the outbreak of World War One

Mr Hill reported that funding for the Roll of Honour had been agreed by KCC.

Items to be reported to Kent Highway Services/PROW/IDB

No items were put forward for report.

14. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.16 pm.

Signed Dated
Chairman