

# BROOKLAND PARISH COUNCIL

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## MINUTES 106

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 19 November 2012 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs M Andrews, Mrs K Coleman and Mr R Hyman

**PARISH CLERK:** Mrs J Batt

**COUNTY COUNCILLOR:** Mrs C Walters

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. CO-OPTION OF PARISH COUNCILLOR**

We have not received any applications for the vacant position of Parish Councillor.

**3. DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**4. ACCEPTANCE OF MINUTES**

Minutes 105 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman

Seconded Mrs Coleman

**5. PARISH COUNCIL WEBSITE**

Nothing to report.

**6. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**

The Clerk reported that she had discovered a typing error on page 414 of the July minutes. The gross column showing payments made in June should read £570.23 not £587.23.

**7. PUBLIC INTERVAL**

There were no Members of the Public present.

**8. CHAIRMAN'S REPORT**

Mr Hill gave councillors details of a very informative book he had been reading on Romney Marsh. It explains that although the idea of Brookland-on-sea may sound ridiculous the book explains that the Appledore arm of the sea was only a mile away towards Rye, held back 500 years ago by the Great Wall which bears the road from Appledore, through Fairfield onto the junction by the Woolpack and from there across the fields towards Camber. The author explains that this was a remarkable feat of engineering, accomplished by human endeavour, using hand tools and working long days, sometimes into the night to prevent the encroachment of the sea.

Many of the lanes and roads on which we travel today are on similar embankments, built for the same reason, unfortunately, unlike the Dutch who maintain their dikes, which is how they refer to similar structures, we have allowed our 'walls' to sink and deteriorate, a foolish attitude for which a terrible price may one day be paid.

The Environment Agency is committed to an on-going multi-million pound sea defence scheme from Sandgate to Cliffs End at Fairlight to protect the 27000 hectare Grade 3 Flood Zone, which is the Romney Marsh. Access and egress will be a vital issue in a major flood event and it is therefore extremely important that the lanes and by-ways connecting isolated communities are maintained to a sufficient standard to make this possible and the reason behind the Parish Councils continuing drive to have repair work done. An example is the extensive repair work recently carried out in Salters Lane.

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

Affinity Water  
Clerk and Councils Direct  
Ditton Electronics  
KALC re AGM  
Came & Co  
DSC re Core Strategy  
Kent Rural Board  
Mrs Parsons  
Local Government Boundary Commission

**Email Correspondence**

All councillors are reminded to check their emails regularly, confirm receipt of all emails and inform the Clerk immediately if they wish any emails received to be discussed at a meeting.

**Finance****Bank Reconciliation as at 19.11.12****Balance per Cash Book**

Opening Balance	19721.32
Add Receipts	<u>10336.37</u>
	30057.69
Less Payments	<u>7442.68</u>
	<b>22615.01</b>

**Balance at Bank**

Current Account	20171.77
Less unrepresented cheques	<u>1111.49</u>
	19070.28
Reserve Account	3316.36
War Bonds	<u>218.37</u>
	<b>22615.01</b>

Mr Coleman had to cut the grass in October and November 2012, as the growing season was extended due to the wet weather. This resulted in the amount paid for grass cutting exceeding the amount budgeted by £58. Mr Hill suggested a meeting with Mr Coleman to discuss the Parish Councils requirements for grass cutting next year. It was agreed that he should contact Mr Coleman to arrange to meet.

**Accounts to be paid**

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary	157.76		
	Expenses	46.61	0.72	205.09
The Post Office	Income Tax – J Batt	118.40		118.40
M Coleman	Grass Cutting	388.00		388.00
<b>TOTAL</b>		<b>710.77</b>	<b>0.72</b>	<b>711.49</b>

**Resolution:** Councillors unanimously agreed to pay the above accounts

**Proposed Mrs Coleman**

**Seconded Mrs Andrews**

**Earmarked Monies**

	Balance 15 Oct 2012	+/- Oct	Balance 19 Nov 2012
Youth Area Expenses	1968.28		1968.28
Youth Area Rent			
Rent due to Crown Estates	NIL		NIL
War Memorial	2000.00		2000.00
Notice Board	1332.43		1332.43
Cemetery Maintenance	1783.03		1783.03
Election Expenses	1448.97		1448.97
<b>TOTAL</b>	<b>8532.71</b>		<b>8532.71</b>

**Budget 2013/2014 and Setting of Precept for 2013/2014**

Please see attached.

**Resolution:** Councillors unanimously agreed the budget and to set the Precept for 2013/2014 at £9900.00.

**Proposed Mr Hyman**

**Seconded Mrs Coleman**

**Insurance**

Councillors agreed not to self insure any of the Parish Council's assets.

**Risk Assessment/Risk Inspection**

Nothing to report.

**Salt for Bad Weather**

We are waiting to see whether our request for salt reached KHS in time for delivery.

**Purchase of Village Hall Notice Board**

**Resolution:** Following Mr Hill's meeting with the Village Hall Committee it was unanimously agreed to proceed with the purchase of notice board as per the July minutes. Mrs Akers will decide on the style and positioning of the board.

**Bus Shelter**

**Resolution:** Following the advice of Shepway District Council, which included the fact that the Parish Council should hold a Public Meeting prior to taking on responsibility for the bus shelter, the members of the Parish council unanimously agreed not proceed with this.

**East View**

The Registered Owner for the land is The Secretary of State for Transport. Mrs Walters will look into the grass cutting issues on behalf of the council.

**10. CEMETERY****i. Request for Memorial**

**Resolution:** Councillors unanimously approved the design for a memorial submitted by a resident of Brookland.

**Proposed** Mr Hyman

**Seconded** Mrs Andrews

**ii. Cemetery Records**

The Clerk and Mr and Mrs Hyman are still working on the Cemetery Records.

**11. YOUTH AREA**

The Clerk reported that the Crown Estates have still not presented our cheque for payment.

**i. Annual Inspection Report**

We have received notification that Monster Play will attend the site for one day at a cost of £450 + VAT to effect all the repairs.

**Resolution:** Councillors unanimously agreed that the repairs need to be completed and instructed the Clerk to arrange for Monster Play to contact Mr Hill to arrange a suitable day, as he will meet them on site to oversee the work.

**Proposed** Mr Hill

**Seconded** Mr Hyman

12. **PLANNING**

Please see attached list.

**Election of Councillor to Planning Committee**

Deferred until we have a full council.

13. **COMMUNITY SAFETY**

Concern was expressed that there are problems at Rosemary Corner. Mr Hill will contact our District Councillor to discuss the issue.

14. **VILLAGE RESPONSIBILITIES**

**Matters Arising from the Round Robin**

There were no matters arising not previously covered on the agenda.

**Village Hall**

Hallet & Co have verbally confirmed that they hold the deeds for the Village Hall.

**Items to be reported Kent Highway Services**

Mrs Walters will contact KHS regarding the condition of Clubbs Lane and Salthouse Lane.

15. **FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

Mr Hill updated councillors on the proposed wind farm at Lower Agney, Old Romney.

There being no other business the meeting closed at 9.25 pm

Signed ..... Dated .....  
Chairman

# **BROOKLAND PARISH COUNCIL**

## **PLANNING APPLICATION RECORD**

### **2012**

#### **NOVEMBER 2012**

Y12/0046/SH Brookland CE Primary School, High Street, Brookland,  
Romney Marsh, Kent TN29 9QR  
Felling of a Silver Birch situated within a conservation area, followed  
the planting of a replacement tree  
**Parish Council: Support**

#### **Decision Notice received from SDC**

KCC/SH/0346/2012 Brookland CE Primary School, High Street, Brookland,  
Romney Marsh, Kent TN29 9QR  
Erection of wooden canopy with polycarbonate roof adjacent to  
school building and boundary fence  
**District Council: No Objection with comments**