

BROOKLAND PARISH COUNCIL

Members are summoned to a meeting of Brookland Parish Council to be held
on Monday 15th January 2024 at 7.15pm at The Village Hall, Brookland.

A G E N D A

1. APOLOGIES FOR ABSENCE

Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

2. DECLARATIONS OF INTEREST

- a. To declare any personal interest in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant item.

3. ELECTION OF CHAIRPERSON & VICE CHAIR

Members to elect a new chairperson & Vice chair following the recent councillor resignation.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Held on 20th November 2023 to be agreed and signed as a true record.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

6. PLANNING

Members to discuss current planning applications.

7. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES

F&HDC
KCC

8. CO-OPTION OF MEMBER OF THE PUBLIC TO FILL A CASUAL VACANCY

As no election was called, councillors are now able to co-opt to fill the casual vacancy. Councillors to agree process for filling the vacancy including discussions with prospective candidates.

9. FINANCE

Members to review invoices paid and to be paid since the last meeting and forecast expenses to the end of the financial year and discuss adoption of accounting software for 24/25 financial year.

10. COMMUNITY EMERGENCY PLAN

11. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

Engine turn off zone
Right of Way
Village play equipment

12. ANY FUTURE AGENDA ITEMS

13. NEXT MEETING

The next meeting will be 18th March 2024 at 7.15pm in the Village Hall.

Adrian Lawson
Parish Clerk
4th January 2024