

# BROOKLAND PARISH COUNCIL

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## MINUTES 99

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 20 February 2012 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs K Coleman Mr R Hyman and Mr N Knight

**PARISH CLERK:** Mrs J Batt

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

Minutes 98 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Hyman

Seconded Mrs Coleman

**4. PARISH COUNCIL WEBSITE**

Nothing to report.

**5. MATTERS FOR REPORT FROM PREVIOUS MEETING**

There were no Matters for Report that were not included on the Agenda.

**6. PUBLIC INTERVAL**

There were no Members of the Public present.

## 7. CHAIRMAN'S REPORT

Many people in the Parish have enquired about the work being done at the local sewerage works or the water reclamation works, to use Southern Water's description. I have telephoned Mark Aplin, Shepway District Council's Planning Policy Manager, in an attempt to find out and he has assured me that it is nothing to do with his department and is not related to any scheme with regard to development in our parish. He did say that Southern Water would not need to apply for planning consent to improve the accessibility of the site or to upgrade the ability of the works already installed on site to cope with its workload. This system was installed in 1988 and therefore is probably in need of attention after 24 years.

The following was the Chairman's response to a recent survey undertaken by KHS:-

The village of Brookland is divided by the A259 by-pass opened in 1995. The majority of the children in the village live on the northeast side of the A259, with the possibility of more development, which will increase this number. There are also many elderly people.

The Village School, Church, Pub/Restaurant and Village Community Hall are all on the south west side of the A259, which necessitates frequent crossing by young children, mums with sometimes a pram or pushchair and young children to supervise and the not so nimble elderly, 5 or 6 of them with mobility scooters.

Could I suggest a reduction in the speed limit from 50 to 40 mph from the roundabout through the immediate village to 150 yards westwards of the Boarmans Lane crossing point by Brookland Garage.

## 8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

### Correspondence

M Coleman

CPRE

SDC Members Allowance Schemes for Town and Parishes

Future Health Services in Dover and Shepway

### Email Correspondence

Mr Hyman did not bring any emails to the particular attention of the Council.

### Finance

#### Bank Reconciliation

#### **Balance per Cash Book**

Opening Balance	16876.68
Add Receipts	<u>11036.95</u>
	27913.63
Less Payments	<u>7926.37</u>
	<b>19987.26</b>

#### **Balance at Bank**

Current Account	16453.76
Less unrepresented cheques	<u>0.00</u>
	16453.76
Reserve Account	3315.13
War Bonds	<u>218.37</u>
	<b>19987.26</b>

**Accounts to be paid**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	Salary	157.76		
	Expenses	61.10		218.86
BVHMC	Rent Oct - Dec	42.00		42.00
		<b>260.86</b>		<b>260.86</b>

**Resolution:** Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Coleman

Seconded Mr Hyman

**Earmarked Monies**

	Balance 20 Feb 2011
Youth Area Expenses	1928.28
Bus Shelter	NIL
B Team	NIL
B Team Rent	NIL
Youth Area Rent	300.00
Wall Memorial	1600.00
Notice Board	1332.43
Cemetery Maintenance Work to Trees Grass Cutting	2323.53
Election Expenses	1448.97
<b>TOTAL</b>	<b>8933.21</b>

**Insurance**

Nothing to report.

**Risk Assessment/Risk Inspection**

Councillors Hyman and Knight carried out a Risk Assessment. There were no urgent items to be dealt with, but the benches and notice board all need treating.

**Tender for Contract Grass Cutting**

A quotation has been received from M Coleman to cut the grass in and around Brookland and in Brookland Cemetery at the same price as last year.

As this falls below £2000, our Financial Regulations state that we only need to obtain one tender and the following was agreed:-

**Resolution:** Councillors unanimously agreed to accept the tender from Mr Coleman.

**Grass to be cut as follows:-**

- Brookland Cemetery - £70.00 per cut
- Land at the rear of the Village Hall - £38.00 per cut
- Verge along the Village Hall Fence - £12.00 per cut
- East View - £23.00 per cut

The above to be cut twice a month from March to September.

Verge towards North End of Straight Lane - £14.00 – to be cut every other month from March to September.

The terms of the above contract may have to change depending on the weather. We will contact Mr Coleman if we have reason to make any changes and Mr Coleman will be asked to ensure that he contacts us before undertaking any extra cuts to the areas listed above.

**9. CEMETERY**

Cemetery Records

Mr Hyman and the Clerk will meet to check the Burial Registers to the Computer Printout.

**10. YOUTH AREA**

It was agreed to discuss the head entrapment issue with Digley when they visit in May. The Clerk will ask them to arrange a time with Mr Hill so that he can explain the problem.

**11. PLANNING**

Please see attached.

**12. COMMUNITY SAFETY**

PCSO Conolly was not present at the meeting.

**13. VILLAGE RESPONSIBILITIES**

**Matters Arising from the Round Robin**

There were no matters arising.

**Village Hall**

Some of the heaters are still not working in the hall.

**Items to be reported to the County Lengthsmen**

The Clerk will contact KHS and ask for a copy of their Wish List for Brookland.

**14. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

There being no other business the meeting closed at 8.30pm.

Signed ..... Dated .....

Chairman

**BROOKLAND PARISH COUNCIL**  
**PLANNING APPLICATION RECORD**

**2011**

**FOR MEETING TO BE HELD ON 20 FEBRUARY 2012**

Y12/0046/SH Quince Cottage, High Street, Brookland, Romney Marsh  
Felling of a Willow Tree situated within a Conservation Area  
**Parish Council: Support**