

BROOKLAND PARISH COUNCIL

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MINUTES 98

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 16 January 2012 at 7.15 pm

PRESENT: Mr C Hill (Chair), Mrs K Coleman Mr R Hyman and Mr N Knight

PARISH CLERK: Mrs J Batt

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from PCSO Denis Connolly

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 97 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

Proposed Mr Knight Seconded Mr Hyman

4. PARISH COUNCIL WEBSITE

Councillors will review the Burial Records and Graveyard Plan, prior to Mr Stanley uploading them onto the website. __

5. MATTERS FOR REPORT FROM PREVIOUS MEETING

Mrs Coleman reported that the ditch at the back of the High Street has been cleared.

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

As we enter the New Year, it is distressing to see that the sorry condition of the lanes in and around the parish has grown steadily worse. In spite of our efforts to have maintenance work carried out, many lanes are subsiding dramatically and will eventually need an enormous amount of work to make them safe and useable.

Damage done to property in the village which is the responsibility of Shepway District Council, has been reported to them, but unfortunately, there has been no action taken to remedy the damage so far.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Correspondence

CPRE Planning Explained

The Bulletin

NatWest

KCC Consultation on the Kent County Council Household Waste Recycling Centre Service

Clerk and Councils Direct

Running Imp

Lydd Town Council

Email Correspondence

Mr Hyman brought the email regarding the Marsh Forum to the attention of councillors present.

Finance

Bank Reconciliation

Balance per Cash Book

Opening Balance	16876.68
Add Receipts	<u>10955.95</u>
	27832.63
Less Payments	<u>7642.11</u>
	20190.52

Balance at Bank

Current Account	16789.42
Less unrepresented cheques	<u>132.40</u>
	16657.02
Reserve Account	3315.13
War Bonds	<u>218.37</u>
	20190.52

Accounts to be paid

PAYEE	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	Salary	157.76		212.76
	Expenses	54.21	0.79	
Clive Stanley	Webmaster Services	71.50		71.50
		283.47	0.79	284.26

Resolution: Councillors unanimously agreed to pay the above accounts.

Earmarked Monies

	Balance 21 Nov 2011	+/- Jan	Balance 16 Jan 2011
Youth Area Expenses	1928.28		1928.28
Bus Shelter	NIL		NIL
B Team	NIL		NIL
B Team Rent	NIL		NIL
Youth Area Rent	300.00		300.00
Wall Memorial	1600.00		1600.00
Notice Board	1332.43		1332.43
Cemetery Maintenance Work to Trees Grass Cutting	2323.53		2323.53
Election Expenses	1448.97		1448.97
TOTAL	8933.21		8933.21

Confirmation of Precept

The Clerk reported that she had requested a precept of £9900 for 2012-2013 and that Shepway District Council had confirmed receipt.

Insurance

Nothing to report.

Risk Assessment/Risk Inspection

Councillors will carry out a Risk Assessment in time for the March meeting.

Health and Safety Policy

Resolution: Councillors unanimously agreed to adopt the Health and Safety Policy.

Proposed Mr Hyman

Seconded Mr Knight

9. CEMETERY

Tenders for Cemetery Wall

Three Tenders have been received from:-

B E Ames Ltd

B J Builders

Bridgland Contracts

**Resolution: Following discussion it was agreed to award the contract to B J Builders.
The cost of the renovation to the wall will be £1260.00**

Proposed Mr Hyman

Seconded Mr Knight

10. YOUTH AREA

Mr Hill proposed that we instruct Monster Play to carry out a Maintenance Visit at a cost of £450. Councillors unanimously agreed with the proposal.

The Clerk will contact Digley Associates to confirm that they will carry out the Annual Safety Inspection in 2012.

11. PLANNING

Councillors held a meeting on 19 December to discuss a Planning Application received during the winter recess. See minutes

12. COMMUNITY SAFETY

PCSO Conolly was unable to attend tonight's meeting.

13. DISTRICT COUNCILLORS REPORT

No one from SDC was in attendance. This item to be removed from future agendas.

14. COUNTY COUNCILLORS REPORT

No one from KCC was in attendance. This item to be removed from future agendas.

15. VILLAGE RESPONSIBILITIES

Matters Arising from the Round Robin

There were no matters arising.

Village Hall

Renovation work has been undertaken in the hall.

The Village Hall Committee AGM is to be held in February.

Items to be reported to the County Lengthsmen

The Clerk will ask our Highway Steward to visit.

16. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.25 pm.

Signed Dated
Chairman