

BROOKLAND PARISH COUNCIL

DRAFT Minutes 181

**FOR THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY
20th JULY 2020 VIA ZOOM AT 7.00 PM**

**Attendees: Cllr Saxby, Cllr Wallington, Cllr Roberts, Cllr Gilles, T. Pollard,
A Lawson (Clerk)**

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 18 May 2020 were agreed as a true record and will be signed at the next physical Council meeting. Proposed Cllr Wallington, Seconded Cllr Saxby

4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

There were no questions from the public. T Pollard joined the meeting to observe the workings of the Parish Council.

5. PLANNING

The Councillors reviewed a planning application ref 20/0328/FH and had no objections to the proposal.

6. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING

None

7. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES

The chair paid tribute to former Cllr Hill's work on both the Parish Council and in the local community and suggested the Council consider how they may recognise his years of service.

8. FINANCE

The Internal Auditors Report has not yet been received and the agenda item was adjourned to the next meeting.

The decision on whether to re appoint the Internal Auditor for a further term was also adjourned to the next meeting.

The members reviewed and agreed the Certificate of Exemption for Brookland Parish Council as exempt from a limited assurance review under Section 8 of the Local Audit (Smaller Authorities) Regulations 2015. Proposed Cllr Gilles, Seconded Cllr Saxby and duly signed by Cllr Saxby

The members reviewed and agreed the System of Internal Control. Proposed Cllr Saxby, Seconded Cllr Roberts

The members approved the Annual Governance Statement and it was duly signed by Cllr Saxby. Proposed Cllr Wallington, Seconded Cllr Saxby

The members reviewed and agreed the Accounting Statements and it was duly signed by Cllr Saxby. Proposed Cllr Roberts, Seconded Cllr Wallington

The members reviewed the finance summary and accounts to be paid and paid since the last meeting. See Appendix 1.

Members discussed and unanimously agreed to fully support the Clerk financially in attaining the CiLCA qualification.

9. VILLAGE HALL

Members discussed financial support for the village hall and instructed the Clerk to pay for all gardening works for this year. The Council will also consider making payment towards replacement water heaters subject to quotes being supplied before the work is undertaken as well as continuing to make payments for a regular booking.

10. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

Members agreed to setting up a meeting with Alliance Building contracts to discuss a proposal for future residential development within the village

11. CEMETERY

a. REPLACEMENT FENCING

Members discussed the quotes received to replace the existing cemetery fencing and agreed to accept a quote from Woodchurch Fencing proposed Cllr Gilles, Seconded Cllr Saxby.

b. REQUESTS FOR MEMORIALS

Members discussed and granted a request for permanent memorial in the cemetery.

12. MUGA

A date for completion of the work in the MUGA is still outstanding.

13. ANY OTHER BUSINESS

Adrian Lawson

Parish Clerk

20 July 2020