

# **BROOKLAND PARISH COUNCIL**

## **A G E N D A**

**FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON  
MONDAY 21 OCTOBER 2013 AT THE VILLAGE HALL BROOKLAND, AT 7.15 PM**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
  - i) Updating of Declarations of Interest
- 3. ACCEPTANCE OF MINUTES**
- 4. PARISH COUNCIL WEBSITE**
- 5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**
- 6. PUBLIC INTERVAL**
- 7. CHAIRMAN'S REPORT**
- 8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**
  - Correspondence/Email Correspondence
  - Finance
  - Insurance
  - Southern Water's review of Brookland Wastewater Treatment Works
  - Annual Safety Inspection of MUGA and Youth Shelter
  - Village Risk Assessment/Risk Inspection
  - Half yearly Internal Audit
- 9. CEMETERY**
  - Form to be completed by anyone wishing to purchase a grave space
- 10. YOUTH AREA**
  - Proposal from parishioners to relocate the MUGA
- 11. PLANNING**
  - No applications received.
  - Election of Councillor to Planning Committee
- 12. COMMUNITY SAFETY**
- 13. VILLAGE RESPONSIBILITIES**
  - Matters Arising from the Round Robin not previously covered
  - Village Hall
    - Booking Form to be completed by prospective hirer of land at rear of hall
    - Items to be reported to Kent Highway Services/PROW
- 14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Parish Clerk  
14 October 2013