

BROOKLAND PARISH COUNCIL

A G E N D A

**FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 17 NOVEMBER 2014 AT THE VILLAGE HALL BROOKLAND, AT 7.15 PM**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
 - i) Updating of Declarations of Interest
- 3. ACCEPTANCE OF MINUTES**
- 4. PARISH COUNCIL WEBSITE**
- 5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**
- 6. PUBLIC INTERVAL**

The period of time designated for public participation in accordance with Standing Order 1(d) shall not exceed **30** minutes.

Subject to Standing Order 1(e), each member of the public is entitled to speak **once only** in respect of business itemised on the agenda and shall not speak for more than **2** minutes
- 7. CHAIRMAN'S REPORT**
- 8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Correspondence/Email Correspondence
Finance
Preparation of Budget and Setting of Precept for 2015/2016
Adoption of Externally Audited Accounts
Insurance
Village Risk Assessment/Risk Inspection
Provision of Fire Proof Storage for Parish Council documents
Confirmation of Terms of Reference for Complaints Committee
Updating of Standing Orders regarding recording of meetings and adoption of guidelines
Rosemary Corner
Bus shelter seat
- 9. CEMETERY**

Cemetery Administration
Memorial Garden
- 10. YOUTH AREA**
- 11. PLANNING**

Applications received by the date of this agenda will be shown on the attached Planning Application Record.

Other applications may be discussed if they are received after the date of publication and councillors do not consider them to be contentious. Please contact the Clerk for further information
- 12. COMMUNITY SAFETY**
- 13. VILLAGE RESPONSIBILITIES**

Matters Arising from the Round Robin not previously covered
Events to commemorate the outbreak of World War One
Items to be reported to Kent Highway Services/PROW/IDB
- 14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

