

# **BROOKLAND PARISH COUNCIL**

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 20<sup>th</sup> March 2023 at 7.15pm at The Village Hall, Brookland.

## **MINUTES**

Present: Cllr Wallington, Cllr Gillies, Cllr Bicknell, Cllr Kennedy, KCC Cllr Hills, A Lawson & 1 member of the public

### **1. APOLOGIES FOR ABSENCE**

Apologies received from F&HDC Cllr Goddard - work commitment.

### **2. DECLARATIONS OF INTEREST**

None.

### **3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

It was unanimously agreed that the minutes of the meeting held on 23<sup>rd</sup> January 2023 were a true record of the meeting. Proposed Cllr Bicknell, Seconded Cllr Gillies.

### **4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation**

None.

### **5. PLANNING**

No current planning application to discuss.

### **6. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES**

KCC Cllr Hills updated members on current state of flood defences around the marsh. Cllr Wallington's chairman's report has been submitted to Harrier for Publication.

### **7. FINANCE**

Members reviewed the invoices paid since the last meeting and finance summary. No issues raised. Members unanimously agreed to approve the payment for the A259 traffic survey and analysis. F&HDC have notified the Council of an addition payment of £6,854.54 for CIL.

### **8. ASSET REGISTER REVIEW**

Members reviewed the March 2023 asset register and new additions. The register was unanimously approved for the year end AGAR return. Proposed Cllr Wallington, Seconded Cllr Gillies.

### **9. CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

- a. Kings Coronation & Village Sign – Members agreed for the Parish Council to provide food for the event (Budget £500). Confirmed bell tower to operate as pop-up bar. Road closure applied for. Socket for the village sign is in progress, post to be ordered shortly once final dimensions confirmed, all should be ready for coronation weekend unveiling. Leaflet drop for the village beginning of April.
- b. Email /Website Correspondence
  - i. Cllr Goddard asked for any missing/damaged road signs to be reported to him for replacement
  - ii. F&HDC have reminded parish Councils of the reporting requirements for CIL payments. Clerk to add section to the Parish Council website.
  - iii. KCC monitoring form request for grant to be returned. Clerk to complete.
  - iv. TPO request – no further update.

- c. Village Salt Supplies & Storage Bin – both items to be discussed by village hall committee at their March meeting.
- d. A259 Highways Improvement – members have reviewed the report produced by Mayer Brown and unanimously agreed with the conclusion of the report that at this time the site does not meet the criteria for the installation of a road crossing.
- e. EV Charging & Disabled Parking – proposal to improve disabled parking and access for bungalows in progress.

**10. ANY FUTURE AGENDA ITEMS**

CIL income and what infrastructure projects it can be used to fund.  
Fly tipping in the local area

**11. NEXT MEETING**

The next meeting will be Tuesday 23<sup>rd</sup> May 2023 immediately after the Annual Parish Meeting (from 7.15pm) in the Village Hall.